



Job Title: Pool Cashier / Concession Attendant

Department: Sheridan Recreation District

Job Type: Part-time 30 hrs per week or less

Benefits: This is a non-benefited position

Payrate Range: \$10.00-11.94 DOE

Supervisor: Pool Managers

ESSENTIAL JOB DUTIES

Join our team as a part-time pool cashier/concessions attendant and discover the many ways you can contribute to our district's success. As the friendly face welcoming patrons, answering questions, and handling transactions, you'll play a vital role in ensuring every visitor's experience is exceptional. We're looking for individuals with strong customer service skills and a knack for effective communication. If you're seeking a dynamic role in a fast-paced environment where no two days are the same, this is the perfect opportunity for you to thrive. Join us and be a part of a team dedicated to creating memorable experiences for our community.

JOB DUTIES/TASKS

- Ensure a safe and clean environment for patrons through cleaning and organizational tasks.
- Provide information about Aquatics programs to patrons.
- Greet patrons and monitor facility access.
- Participate in a customer-focused and team-oriented environment.
- Demonstrate knowledge of basic point-of-sale and cash handling practices and procedures, with the ability to learn job-specific applications and equipment.
- Adhere to safe work practices and procedures.
- Establish and maintain harmonious relationships with colleagues, managers, and patrons.
- Lead and work effectively with individuals of all ages.
- Observe and support safety requirements and regulations established by the Director and/or Recreation Board.
- Attend all scheduled training sessions and staff meetings.
- Answer phone inquiries and assist patrons with questions.
- Process point-of-sale transactions for entry and concessions.
- Enforce facility rules and educate patrons about them.
- Inform Manager of equipment or concessions needs.
- Perform assigned duties as directed by Manager.
- Complete required records and reports, submitting them to Manager.
- Perform maintenance, cleaning, and other assigned tasks.
- Inspect the facility daily and report any unsafe conditions or equipment to Manager.
- Communicate effectively in person and in writing, fostering positive relationships with diverse individuals.
- Follow oral and written instructions accurately.
- Multitask efficiently in a fast-paced environment while providing excellent customer service.



WORKING CONDITIONS

- Duties are frequently performed under conditions where noise, heat, dampness or cold are unavoidable.
- Work environment may involve occasional exposure to occupational hazards, biohazards, and physical risks, which require following basic safety precautions.

MINIMUM QUALIFICATIONS

- No experience necessary “Willing to train”.
- Any combination of training and experience with concessions, preferred.
- Ability to work weeknights and weekends.
- Ability to lift a minimum of 30 pounds or heavier lifting with other employees.
- Ability to effectively communicate verbally and in writing.
- Must be of legal age to perform the duties of the positions.
- Ability to pass background check if over 18-years-old.